

# GIPO AG meeting #1: AGENDA

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**Date:** 12 June 2015

**Time:** 14:00 CEST

**Location:** Skype

**Invited:** Avri Doria (AD), Daniel Dardailler (DD), Amanda Lawrence (AL), Tom van Engers (TvE), Maciej Tomaszewski (MT), Luis Meijueiro (LM), Kasia Jakimowicz (KJ), Other contractors

**Apologies:** Tom van Engers (TvE)

**Present:**

**Secretariat / Chair:** Trisha Meyer (TM), Jamal Shahin (JS)

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## Agenda

1. Introduction and *tour de virtual table*
2. Expectations for the AG from the team
  - a. Outlining the tasks described and answering any questions there may be
  - b. Refining the list of tasks if necessary
3. Introduction of the tool and discussion on:
  - a. Technical issues
  - b. Legal issues
  - c. Cooperation issues
  - d. Community issues
4. Discussion on the mode of operation of the AG (based on draft provided in Annex)
5. Date of next meeting (proposal: beginning of July?)

## GIPO AG meeting #1: ACTION POINTS

Present: Avri Doria (AD), Daniel Dardailler (DD), Maciej Tomaszewski (MT), Luis Meijueiro (LM), Kasia Jakimowicz (KJ), Jamal Shahin (JS), Trisha Meyer (TM)

Apologies: Tom van Engers (TvE)

Secretariat/chair: Trisha Meyer (TM), Jamal Shahin (JS)

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### 1. Introduction and virtual tour de table

- No action points

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### 2. Expectations for the advisory group (AG) from the team

- No action points

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### 3. Introduction of the tool and discussion on:

#### a. Technical issues

The team devising the GIPO tool will bear in mind the following issues:

- Inform AG when the tool is ready to provide user logins.
- Noting that a central dataset that everyone trusts is a key factor in the success of the tool, ensure that the ontology/taxonomy/vocabulary used to structure/define the dataset will be *openly available* (as far as possible), and the process of *collecting data will be transparent*.

*AG will provide input on the taxonomy with strong coordination from the GIPO team. The existing discussion on taxonomy is based around a draft document, available here: <http://bit.ly/gipotaxo><sup>1</sup>.*

*AG will discuss when to organise a webinar to release taxonomy to the public.*

#### b. Legal issues

AG to discuss legal issues further when Tom van Engers (AG member) is present.

Legal issues include:

- Creative Commons License possible? Which variant?
- Do we need to check for patents on database/programming? — Need to ensure that it is made available as royalty free database/programming.
- Do we have the right to reuse/link/etc when collecting data automatically?

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<sup>1</sup> Full url: <https://docs.google.com/spreadsheets/d/1k3c6tvWNdJH1Nm6WscEC3oLeiAZX2u04a9SKvdN2Sss/edit?pli=1#gid=0>

c. Cooperation issues

AG to discuss cooperation issues further when Amanda Lawrence (AG member) is present.

*AG will point to key initiatives/persons with whom GIPO should cooperate on a continuous basis.*

d. Community issues

*AG will support targeted outreach for topics relevant at different stages in GIPO's development.*

*AG should highlight to AG secretariat IG events that GIPO could list on their website.*

For twitter, the hashtag in use for GIPO is #giponet.

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4. Mode of operation of the AG

AG notes that the mandate is meant to be personal for one year to ensure stability and continuity.

AG decided to discuss the open nomination process in the next meeting.

*AG agreed to keep a Skype 'group' alive as an asynchronous means of communication.*

AG secretariat will use UTC for future invitations.

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5. Date of next meeting

AG secretariat will set up a Doodle for a new AG meeting in early July.

Agenda points for next meeting:

- **more on mode of operation:** chairing/agenda (independence), communication channels (Google+ and AG mailing list), new version of AG modus operandi (updates concerning personal mandates, documentation)
- **legal issues**
- **cooperation issues**
- **AG open nomination process**
- **taxonomy.**